

COUNTY OF SACRAMENTO
IN-HOME SUPPORTIVE SERVICES
ADVISORY COMMITTEE
Draft Minutes
December 21, 2022

Attendees: Gena Bellino, Francisco Godoy, Eduardo Rubalcava, and Joseph Wilson

Absent: Antoinette Lopez-Coles, Deborah Hibbler and Carolyn Rose

Staff & Guests: Mardra Albrecht (PA), Isabel Arreola (RIL), Joshua Drazil (IHSS-FSLA Unit), Rick Heyer (County Counsel), Melissa Jacobs (DCFAS), Deanna Jekayinfa (PA), and John Kozitza (PA)

- I. Called to Order at 1:41 pm by Acting Chair Joseph Wilson
- II. Introductions:
- III. Consent Calendar
 - A. Eduardo Rubalcava made a motion to approve the minutes and agenda. Second by Gena Bellino – all in favor - approved.
- IV. Reports
 - A. Chairs Report: – None
 - B. SEIU2015 – None
 - C. County Counsel – Rick Heyer – Presentation on the Brown Act: Brown Act is the open meeting law, which requires a legal minimum for what public bodies have to do to have open meeting. The Brown Act covers Local agencies: City Counsel, School Boards or any bodies that those bodies create. The Brown Act resulted from a series of articles from the San Francisco Chronicles (Your Secret Government) in the 1950, which discussed the roadblocks that the writer faced when trying to attend public meetings. Unable to find meeting, could not get in meetings, no agendas and was often not allowed to talk. An actual meeting must have quorum, discussions must be relevant to the committee, The Brown Act is the legislature’s response and remedy to the situation. The Brown Act start with the ideal of a meeting is a situation involving a majority of a decision-making-body in which business is transacted or discussed. For the Brown Act a meeting must have a quorum and discuss topics relative to the board. Serial meetings are prohibited. Serial meetings are conducted through a series of conducted through direct communication between members for instance each of the members talk to one person and discusses the issue. Sequential meeting would be A talks to B, B to C, A to C and A to D. Simultaneous – A, B, C, and D have a joint

conversation by phone or other means. None of the events are legal meetings. Avoid conversation that discuss the committee unless you are in an actual committee meeting. Meetings must have regular meeting times established by the bylaws. Special meetings have 24 hour notice. The public has a right to: receive agenda material, notice of the meeting, attend meeting, record meeting, to comment on agenda items, and non-agenda matters. The body does not have to respond to the public and can limit their time to speak. You can put their item on the next agenda. Should be a fourth item on your agenda for the public time. Documents should be posted with the agenda 72 hours prior to the meeting. There should be a brief description of each item that is going to be on the agenda. Closed sessions would have to be noted on the agenda with the subject matter. Meeting must be accessible to the public and be ADA compliant, no precondition to attend and if there is a sign in sheet the public does not have to sign; No secret ballot, may use teleconferences for public comment. AB2449 and remote meetings allows members to attend remotely in limited circumstances due to just cause or emergency circumstances. Expected to return to in-person meetings in March 2023. Members will be able to participate remotely under limited circumstances and must be approved by a vote by the committee.

- D. DCFAS – Department of Child, Family and Adult Services - Joshua Drazil: Great opportunity to encourage people to become IHSS Caregivers. IHSS Career Pathways program offers IHSS and WPCS providers free high quality equitable statewide training. The classes are voluntary. It improves care outcomes by improving collaboration and communications. Classes are voluntary. There are financial incentives to take the trainings. <https://www.cdss.ca.gov/inforesources/cdss-programs/ihss/ihss-career-pathways-program#:~:text=The%20In-Home%20Supportive%20Services%20%28IHSS%29%20Career%20Pathways%20Program,that%20provides%20training%20opportunities%20to%20enhance%20providers%20skills>. We hope this will encourage new providers as well as help current providers increase their knowledge and skill. IHSS continues to hire great social workers to assist our recipients.
- E. DCFAS - Public Authority – John Kozitza: Career Pathways program (temporary program) provides incentive pay for providers who complete 15 hours per subject. Extra incentive provide up to \$3000. The program goes through December 2023. Sacramento County will provide three classes: Mobility and Fall Prevention, Universal Precautions, and Professionalism for Caregivers. The first incentive pay will be \$500, second will be \$500 and the third (final) will be \$2000. After 2024 the program will expire we may have a micro-recession so there may not be funding after 2024. The Board of Supervisors approved a three years contract with Care Academy. Care Academy is an on-line vendor that provides providers education and training resources. The first group that was included in the Care Academy on-line training was the registry applicants. We will slowly add in non-registry applicants. The Care Academy is our effort to try to rebuild and support our education program. We

at a post-pandemic stage and now it is time to rebuild. These efforts are there to produce high quality providers and build a foundation to support consumers and caregivers.

V. Committee Matters

A. CICA Conference Call Report - None

VI. New Business –

A. Eduardo made a motion to have a hybrid meeting in January 2023. Second by Francisco. All approved.

VII. Old Business - None

VIII. Questions/Statements:

Question: Eduardo Rubalcava – am I a member of this committee? since I am on the adult and ageing commission.

Response: Deanna Jekayinfa – You are a member, liaison are usually members on both boards.

Statement: Joseph Wilson – Good people are joining the registry

Question: Joseph Wilson – What type of new item do we have on the agenda?

Response: John Kozitza For example, if someone had suggestions, on member recruitment.

Statement: Joseph Wilson – Would the budget be old business? Has the budget been approved?

Response: Deanna Jekayinfa – Something we had chaired would be old business. The budget would not be consider old business.

Question: Eduardo Rubalcava –

Response: There are two budgets the County – PA budget and the Advisory Committees \$5000 budget to support activities. Because the lack of quorum we have not been able to approve the budget.

Statement: Deanna Jekayinfa – Tentative schedule.

Question: John Kozitza – Do we want to meet in person beginning January 2023?

Melissa Jacobs – I suggest you review your bylaws.

https://pubauth.saccounty.gov/Documents/Advisory-Committee-Documents/Bylaws_IHSSAC.pdf

IX. Public Comment: None

X. Meeting adjourned at 3:25 pm.