

COUNTY OF SACRAMENTO  
IN-HOME SUPPORTIVE SERVICES  
ADVISORY COMMITTEE

Draft Minutes  
July 16, 2025  
1:30 pm – 3:30 pm

**Attendees:** Francisco Godoy, Suzann MacDonald and Joseph Wilson

**Absent:** Gena Balino and Deborah Hibbler

**Staff & Guests:** Elizabeth (Liz) Brown, Arturo Bustos (PA), Deanna Jekayinfa (PA), John Kozitza (PA), Reuben Medina (Provider for Joseph), Melis Ramirez (Provider for Francisco), and Veranda White (DCFAS/SAS)

I. Called to Order at 1:45 pm by Acting Chair – Suzanne MacDonald

II. Introductions:

III. Consent Calendar

- A. Agenda – Motion, 2<sup>nd</sup> Francisco Godoy - all in favor - approved
- B. Minutes – Motion, 2<sup>nd</sup> Francisco Godoy - all in favor – approved.
- C. Change of meeting venue and date – Motion- Joseph Wilson, 2<sup>nd</sup> Francisco Godoy
- D. Schedule a presentation or quarterly meetings with the Board of Supervisors – Motion Suzanne MacDonald, 2<sup>nd</sup> Joseph Wilson

IV. Reports

- A. Chairs Report: –: Suzanne MacDonald, Acting Chair - I've been watching all the meetings concerning IHSS. The recipients need to be heard.
- B. SEIU2015 – Non-attendance
- C. DCFAS – Department of Child, Family and Adult Services – Veranda White, Social Worker Supervisor – No change in the budget.
- D. Public Authority – John Kozitza:
  - a. IHSS Public Authority will move to 9300 Tech Center Dr. Suite 100, Sacramento, CA 95826, August 13<sup>th</sup> -22<sup>nd</sup> During this period there will be no-public hours. Open house scheduled for August 22<sup>nd</sup> between 9:00 am – 3:00 pm. Use the time for acclimating to the new office, training, procedures, and policies.
    - i. Each orientation station will have a telephone
    - ii. Delayed items:
      - 1. Audio Video will be set up in October of 2025

2. Lobby Chairs
3. No monitors – Lobby
4. Partition wall in training room.

iii. Description

1. Two spacious ADA restrooms in public lobby
2. Kiosk appointment systems
3. Six lobby windows
4. Two interview rooms
5. Three computer kiosks for provider use
6. Outside drop box – unable create a pass through that drops paperwork into building.

E. Old Business: None

F. New Business: Joseph asked if we could meet with the Board of Supervisor either to schedule a presentation for the Board of Supervisors or start meeting quarterly with the Borad of Supervisors. See motion under consent calendar.

V. Committee Matters:

- A. CICA Conference Call Report – Deanna Jekayinfa – Statewide Bargaining unit may start in a few years.  
John: The logistic- can't start until after 2027 when the contracts with the current unions end. Statewide bargaining has no impact on how the current AC will run.

VI. Public Comment: None

VII. Meeting adjourned at 2:18 pm.